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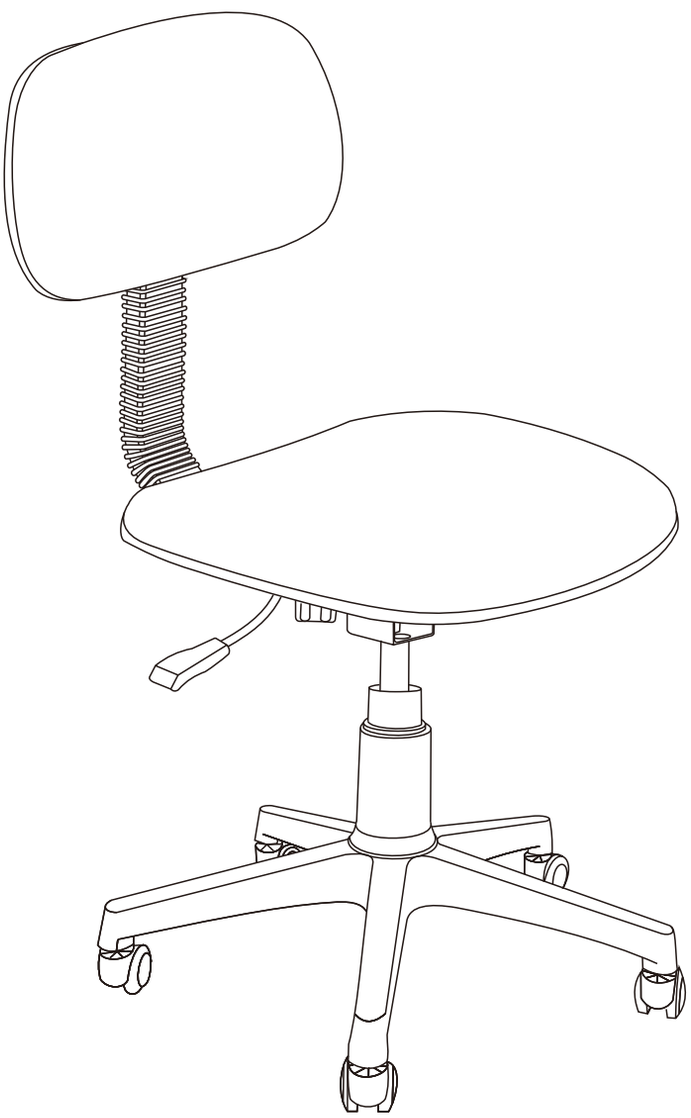
ASSEMBLY INSTRUCTIONS

OFFICE CHAIR



HI-5004

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IMPORTANT NOTE:

- *This product contains small components, please ensure that they are kept away from small children.*
- *This instruction booklet contains **IMPORTANT** safety information. Please read and keep for future reference.*
- *Note: you will find extra screws and bolts in hardware pack in case of any missing pieces.*

· NOT FOR ADULT USE

STOP

DO NOT RETURN PRODUCT TO THE STORE

If a part is missing or damaged, email our customer service. We will gladly ship your replacement parts FREE of charge.

Need Parts or Assistance?

Email us at

support@hodedah.com

For prompt, reliable service, please have your assembly manual ready.

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Thank you for purchasing from Hodedah

To learn more about hodedah and our products visit www.hodedah.com

READ BEFORE BEGINING ASSEMBLY

-Read each step carefully. It is very important that each step of instruction is performed in the correct order. If these steps are not followed in sequence, assembly difficulties will occur.
-Make sure all parts are included. Most parts are labeled or stamped on the raw edge.
-Work in spaclous area, preferably on a carpet, near the place the unit will be used.
-Do not use power tools assemble your furniture. Power tools may strip or damage the parts.

HELPFUL HINTS

-Call us if you need assistance.
-Move your new furniture carefully, with two people lift and carry the nuit to it's new location.
-Never push, drag or pull your furniture(especially on carpet).

Warranty Information

Hodedah warrants this product to be free from defects in material and workmanship agrees to remedy any such defect. This warranty covers one year from the date of original purchase. This is solely limited to be repair or replacement of defective parts and no assembly labor is included.

This warranty does not apply to any products which has been improperly assembled, subjected to misuse or abuse or which has been altered or repaired in any way.

To obtain warranty service, purchaser must present original bill of sale. Components repaired or replaced warranted through the remainder of the original warranty period only. The defective components will be repaired or replaced without charge, subject to the terms and conditions described above.

For help with assembly, Identifying parts, product information or to order parts, please contact us:

Call us at:
718-456-0505
Monday-Friday
9:00 am-5:00 pm

Visit our website:
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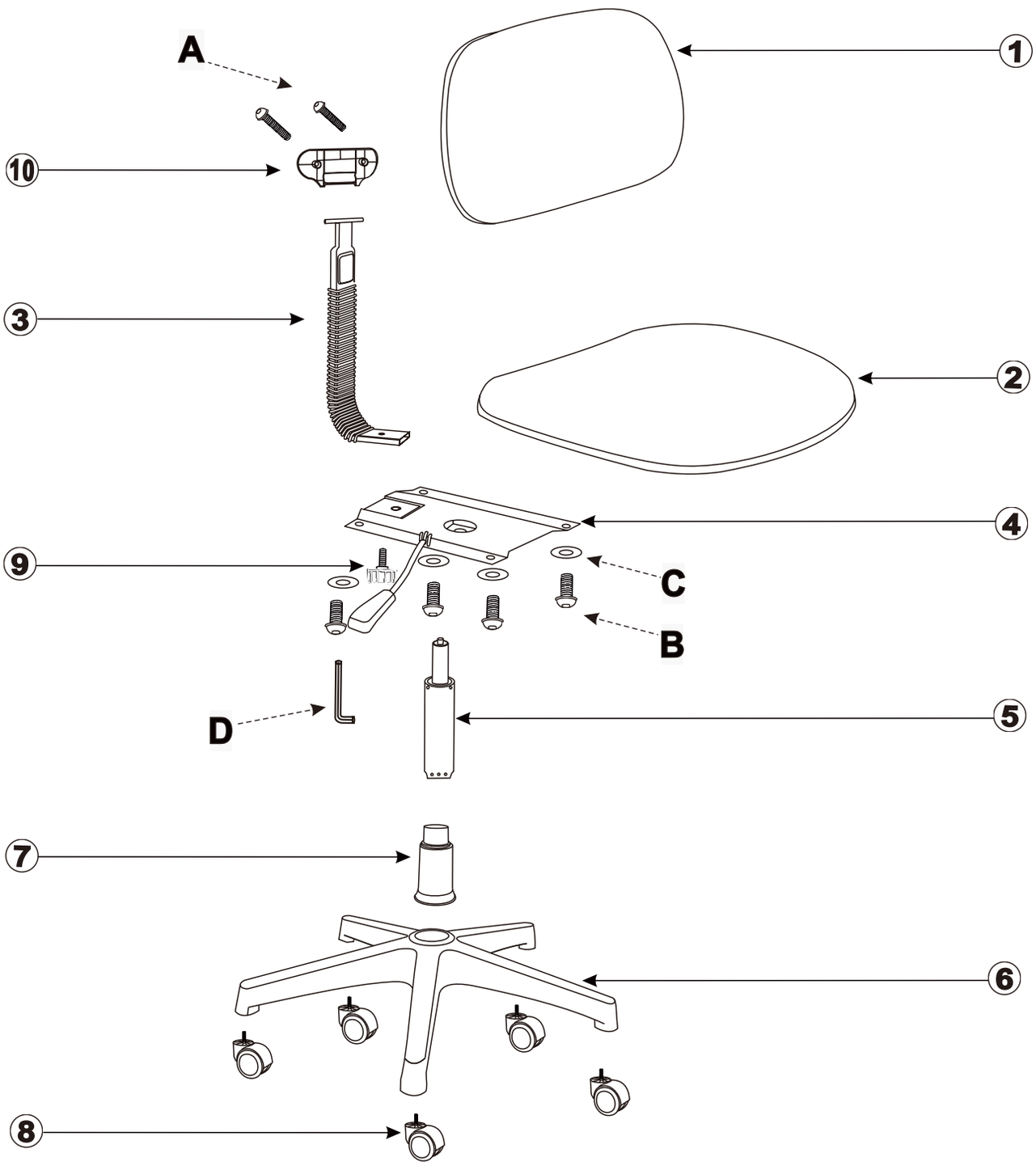
Breakdown Structure



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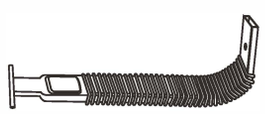
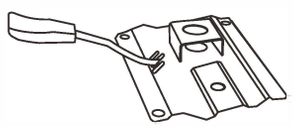
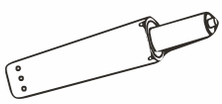
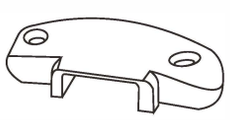
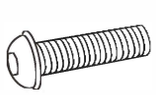
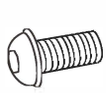
Parts

❶ Chair back 1 un. 	❷ Chair seat 2 un. 	❸ Chair support frame 1 un. 	❹ Metal base 1 un. 
❺ Gas bar 1 un. 	❻ Base 1 un. 	❼ Plastic cover 1 un. 	❽ Caster 5 un.
❾ Knob 1 un. 	❿ Plastic Cap 1 un. 		

Hardware

Ⓐ Bolt 2 un. 	Ⓑ Bolt 4 un. 	Ⓒ Washer 4 un. 	Ⓓ Allen key 1 un.

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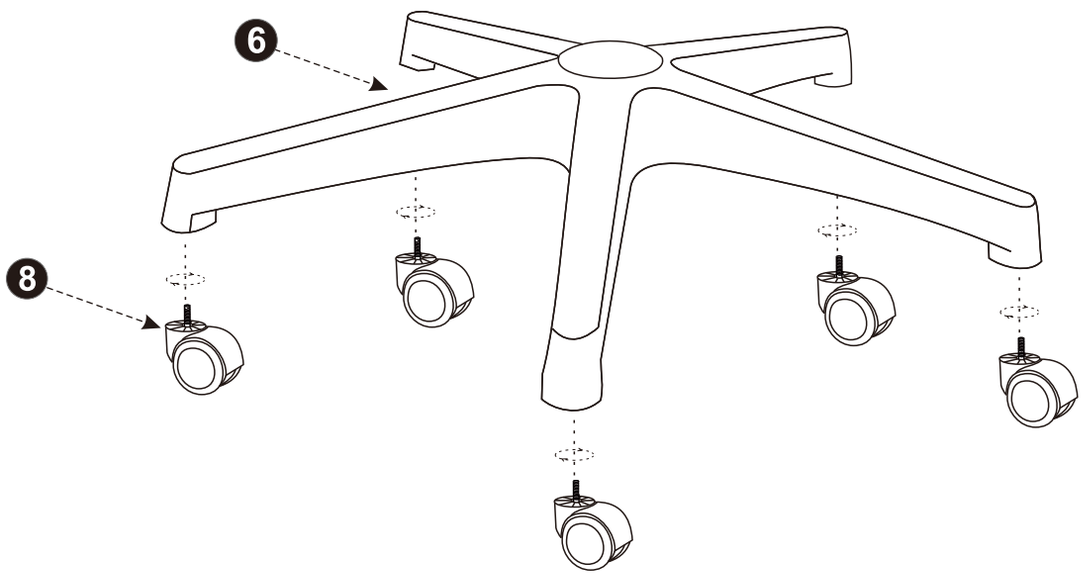
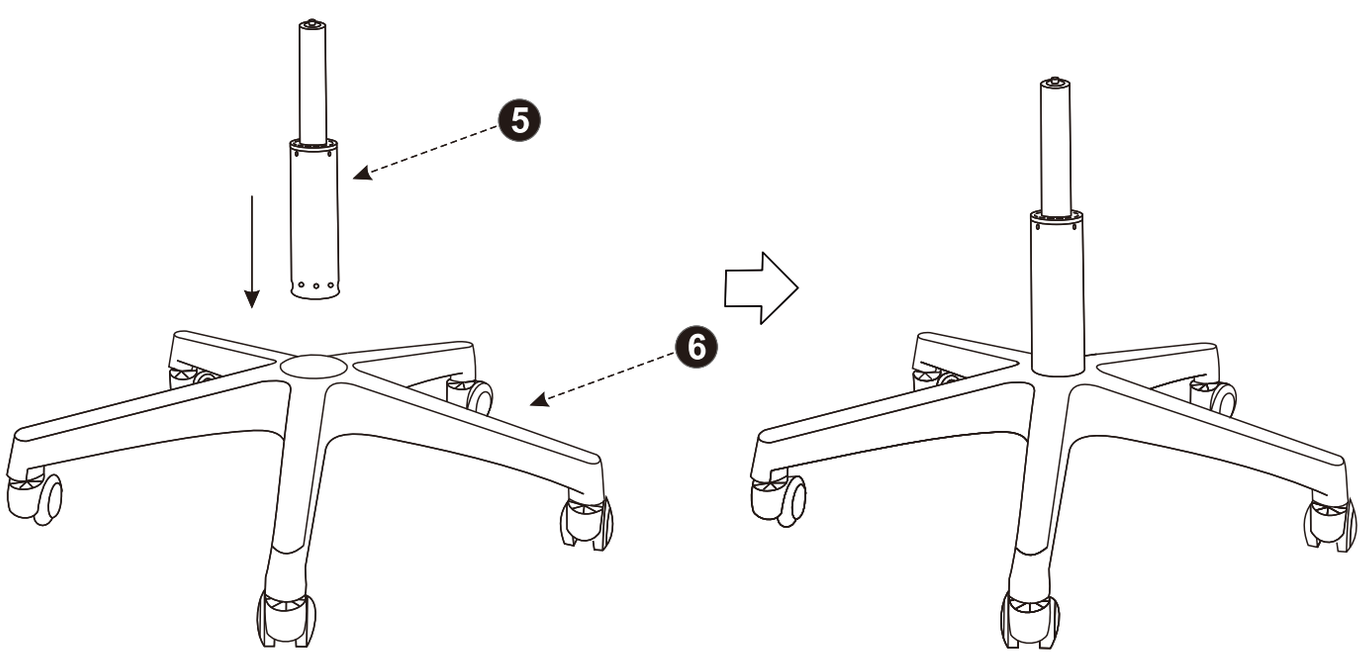
Step 1

• Attach caster (8) to base(6) .(see photos for example)



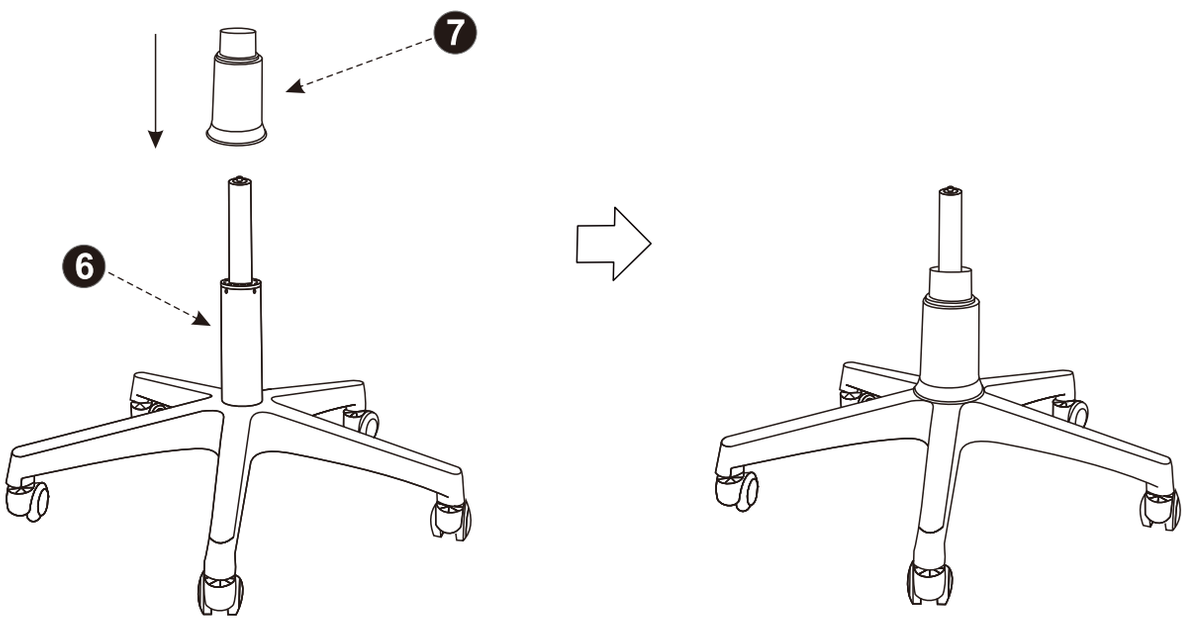
Step 2

• Attach gas bar (5) to base (6) .(see photos for example)



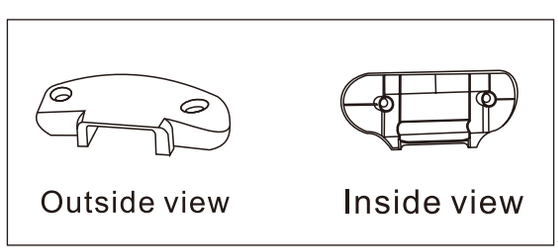
Step 3

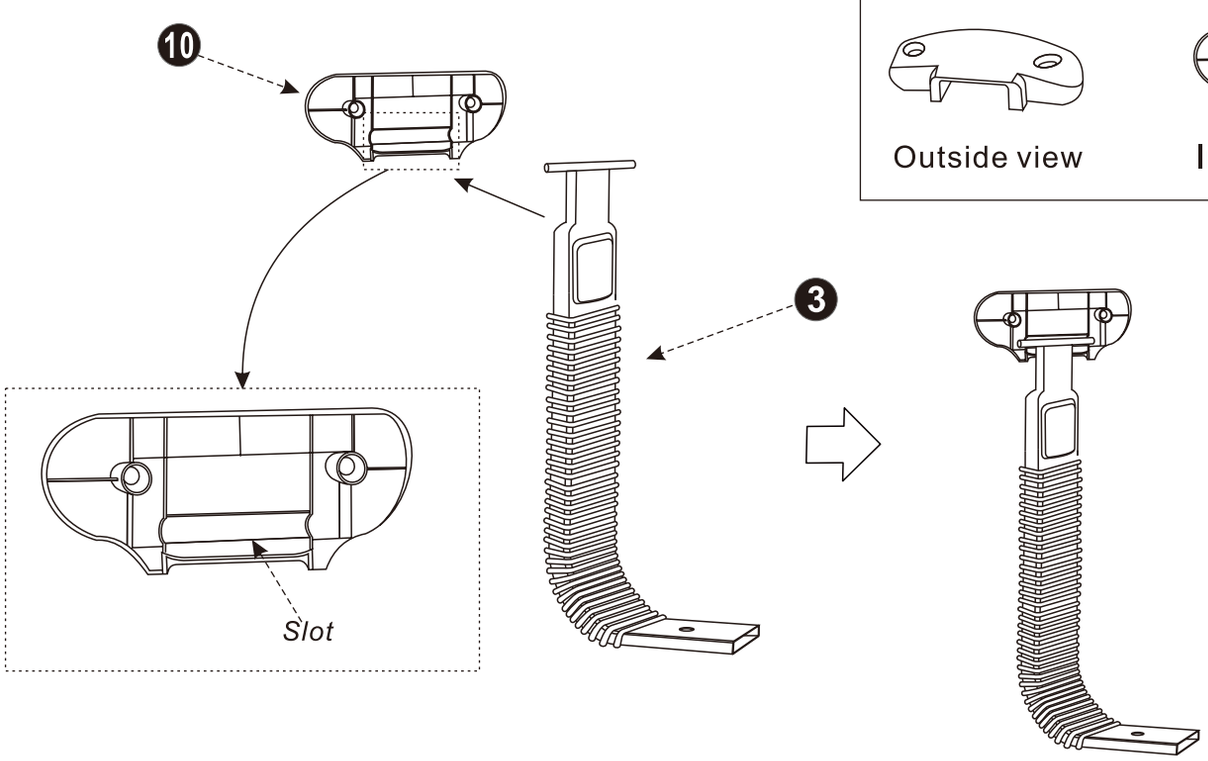
• *Insert plastic cover (7) through gas bar(6).*



Step 4

• *Attach top of chair support frame(3) to slot of plastic cap(10) .(see photos for example)*





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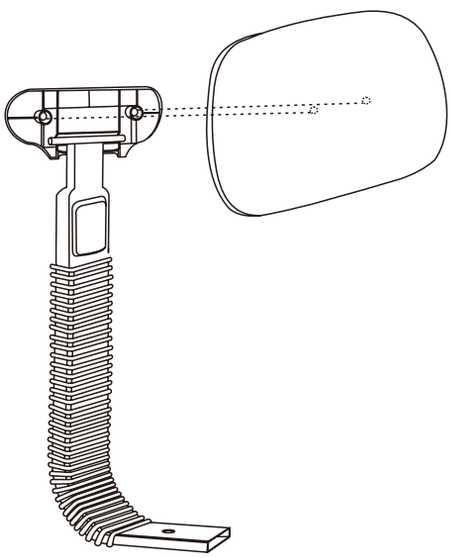
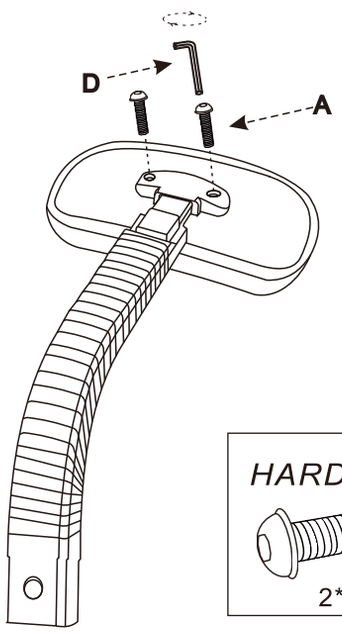
Step 5

• *Attach the combination to chair back(1),screw 2 X bolt(A) with allen key (D)in the holes. (see photos for example)*



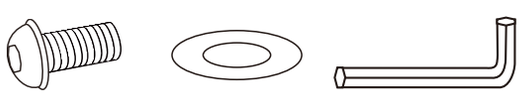


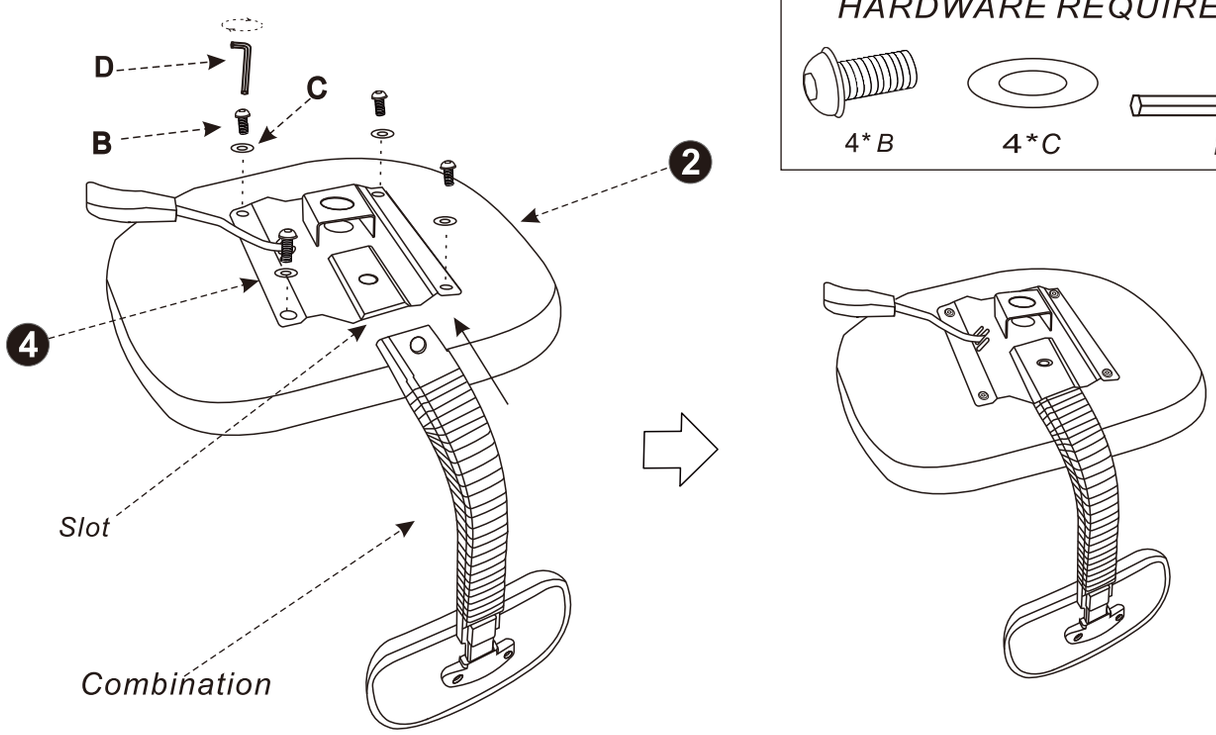
HARDWARE REQUIRED

Step 6

• *Attach metal base (4) on bottom of chair seat (2),insert combination into the slot of metal base, fix screw 4 X bolt(B) through washer (C)with allen key (D) in the holes after four holes aligned . (see photos for example)*

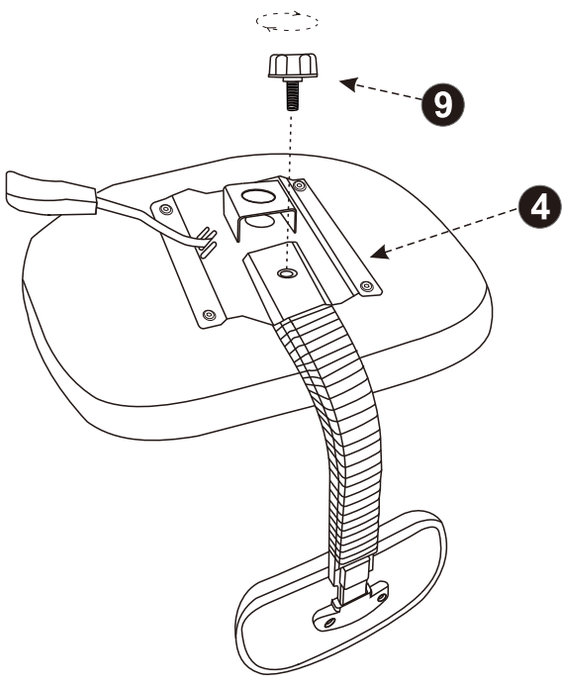
HARDWARE REQUIRED





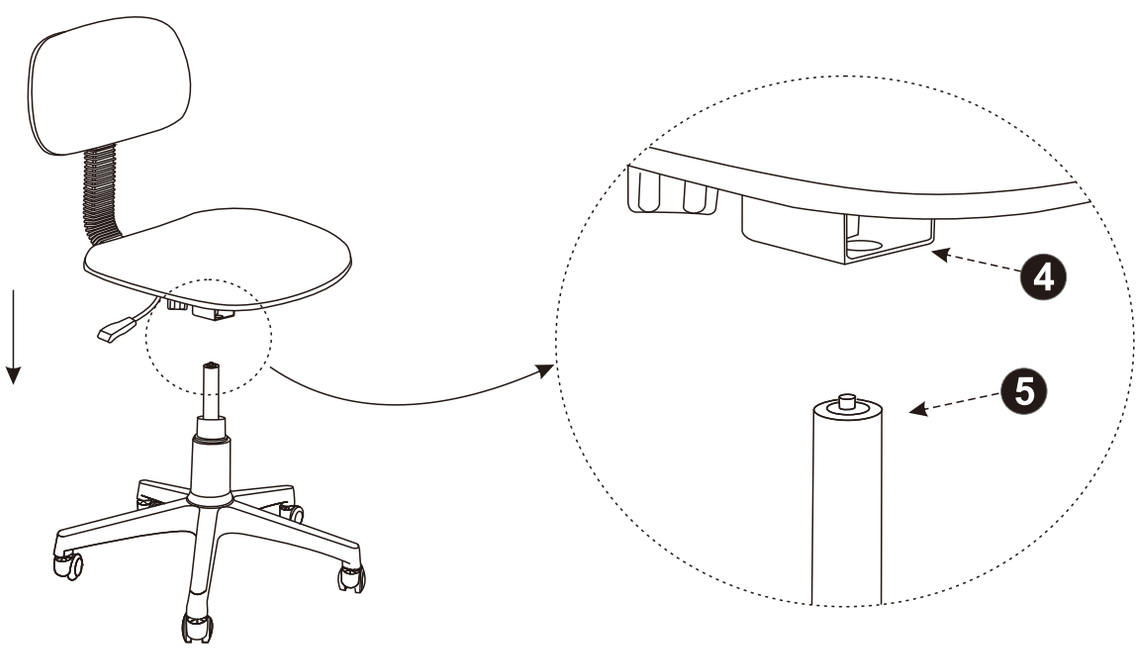
Step 7

• *Screw knob(9) on metal base (4) to make combination together with base . (see photos for example)*



Step 8

• *Put chair seat on top of gas bar, let the bar top into metal base hole, sit on chair to let gas bar attach together.(see photos for example)*



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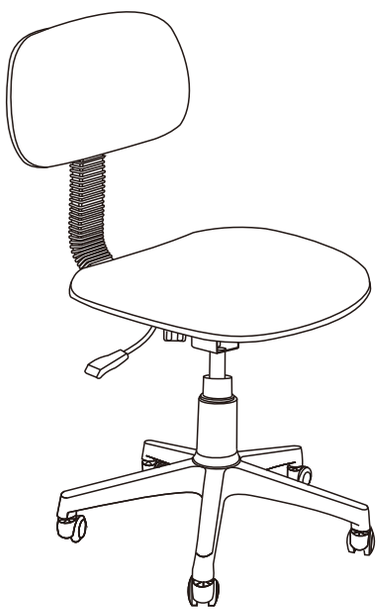
Step 9

• Tighten all screws after every part is in the right position



Job Complete !

In the interest of our environment please dispose of all packaging thoughtfully.

WARNING!

1. MAKE SURE ALL SCREWS HAVE BEEN PROPERLY TIGHTENED BEFORE USING CHAIR

2.DO NO STAND UPON THE CHAIR

3.DO NOT STRIKE THE CHAIR WITH HARD OR POINTED ITEMS